

## Delaware National Guard 2022 Supplier Diversity Plan

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### Background

Governor John Carney signed [Executive Order 49 \(EO 49\)](#) on June 16, 2021 to enhance economic opportunities for Delaware's diverse business community and continue our commitment to supplier diversity initiatives. The EO 49 also requires executive branch agencies to appoint a Supplier Diversity Liaison and develop a supplier diversity plan for achieving respective goals. The deadlines for submission and approval of plans by the Director of the Office of Supplier Diversity (OSD) are as follows:

September 30<sup>th</sup> to OSD

December 1<sup>st</sup> to Governor

### Agency/Department Aspirational Goal(s):

- Educate Diverse Business Enterprises and Small Business Enterprises at Prebid Meetings and other construction related venues to acquaint themselves with the Small Business Focus Program. Encourage said Enterprises to register in the Small Business Focus Program.
- Encourage contractors attending Prebid Meetings or other construction related functions to solicit proposals from Diverse Business Enterprises and Small Business Enterprises found on the Small Business Focus Program Registry.
- Educate Delaware National Guard staff of the programs available through the State to encourage Diverse Business Enterprises and Small Business Enterprises participation.
- Require construction office staff at the Delaware National Guard to use Small Business Focus Program Registry for projects under threshold amount.
- Provide information to the Office of Supplier Diversity (OSD) on diverse business enterprises and small business enterprise businesses that submit bids on public works projects administered by the Delaware National Guard.
- Encourage contractors awarded contracts to complete the State of Delaware Subcontracting (2<sup>nd</sup> tier) Report. Include language in Front End of Project Manuals which encourages this reporting.
- Report all financial transactions with diverse business enterprises and small business enterprise businesses to OSD.

## Agency/Department Supplier Diversity Action Items:

- Educate Diverse Business Enterprises and Small Business Enterprises at Prebid Meetings and other construction related venues to acquaint themselves with the Small Business Focus Program. Encourage said Enterprises to register in the Small Business Focus Program.
- Encourage contractors attending Prebid Meetings or other construction related functions to solicit proposals from Diverse Business Enterprises and Small Business Enterprises found on the Small Business Focus Program Registry.
- Educate Delaware National Guard staff of the programs available through the State to encourage Diverse Business Enterprises and Small Business Enterprises participation.
- Require construction office staff at the Delaware National Guard to use Small Business Focus Program Registry for projects under threshold amount.
- Provide information to the Office of Supplier Diversity (OSD) on diverse business enterprises and small business enterprise businesses that submit bids on public works projects administered by the Delaware National Guard.
- Encourage contractors awarded contracts to complete the State of Delaware Subcontracting (2<sup>nd</sup> tier) Report. Include language in Front End of Project Manuals which encourages this reporting.

Major General Michael R. Berry

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The Adjutant General Delaware National Guard

### APPROVAL:

Shavonne H. White

Director, Office of Supplier Diversity

SIGNATURE:



### Supplier Diversity Liaison Information:

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