

# Department of Correction 2023 Supplier Diversity Plan

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## Background

Governor John Carney signed [Executive Order 49 \(EO 49\)](#) on June 16, 2021 to enhance economic opportunities for Delaware's diverse business community and continue our commitment to supplier diversity initiatives. The EO 49 also requires executive branch agencies to appoint a Supplier Diversity Liaison and develop a supplier diversity plan for achieving respective goals. The deadlines for submission and approval of plans by the Director of the Office of Supplier Diversity (OSD) are as follow:

September 30<sup>th</sup> to OSD

December 1<sup>st</sup> to Governor

## Agency/Department Aspirational Goal(s):

The Department of Correction's (DOC) goal is to support and enhance the diverse business community of minority, women, veteran, service-disabled veteran and individuals with disabilities owned businesses with contracting opportunities to provide DOC with commodities, services, and construction.

## Agency/Department Supplier Diversity Action Items:

Provide information to all vendors, including diverse businesses, on how to register for formal contracting opportunity notifications and search for open solicitations at <http://bids.delaware.gov>.

Educate DOC budget unit managers on the existence and purpose of the [OSD certified vendors directory](#). This ensures that all budget units purchasing goods and/or services have access to the certified diverse businesses and small businesses to document efforts to obtain written quotes.

Encourage DOC staff involved with purchasing to participate in training classes about State procurement through the Delaware Learning Center.

Encourage all vendors to utilize certified diverse businesses and small businesses as 2<sup>nd</sup> tier subcontractors, when 2<sup>nd</sup> tier subcontractors are necessary. The DOC will include as part of contract boilerplate language a reminder to all vendors of the opportunity to engage potential services through the OSD certified vendor list.

Request that all vendors receiving funds from the DOC to provide quarterly reports of expenditures to 2<sup>nd</sup> tier subcontractors that are certified diverse businesses and small businesses.

Encourage all applicable vendors to become certified through OSD, to ensure accurate accounting of expenditures to certified diverse businesses and small businesses. The DOC will continuously work with vendors and OSD to have new eligible vendors certified.

Monroe B. Hudson, Jr.  
Commissioner

SIGNATURE: 

**APPROVAL:**

Shavonne H. White  
Director, Office of Supplier Diversity

SIGNATURE: 

**Supplier Diversity Liaison Information:**

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