

**Department of Education**  
**2022 Supplier Diversity Plan**

**Background**

Governor Carney signed [Executive Order \(EO\) 49](#) on June 16, 2021 to enhance economic opportunities for Delaware's diverse business community and continue our commitment to supplier diversity initiatives. EO 49 also requires executive branch agencies to appoint a Supplier Diversity Liaison and develop a supplier diversity plan for achieving respective goals. The deadlines for submission and approval of plans by the Director of the Office of Supplier Diversity (OSD) are as follow:

September 30<sup>th</sup> to OSD

December 1<sup>st</sup> to Governor

**Agency/Department Aspirational Goal(s):**

The Department of Education's (DOE) Supplier Diversity Plan goals are to maximize contracting opportunities for minority business enterprises (MBE), women business enterprises (WBE) and veteran owned business enterprises (VOBE) and to increase transparency for subcontracting opportunities.

**Agency/Department Supplier Diversity Action Items:**

- Recruit and identify potential vendors.
  - DOE staff will be encouraged to review OSD's Directory of Certified Businesses to identify potential vendors for non-mandatory use state contract purchases.
- Perform supplier diversity outreach, internally and externally.
  - DOE will participate in OSD forums and disseminate communications developed by OSD to DOE staff.
  - DOE will identify MBE, WBE and VOBE contracting opportunities prior to advertisement and solicitation.
- Communicate procurement processes, rules and regulations.
  - MBEs, WBEs and VOBES may request to meet with DOE's procurement liaison to discuss contracting opportunities available with DOE.
  - DOE will encourage awarded vendors to utilize certified businesses as 2<sup>nd</sup> tier subcontractors, when those opportunities arise.
- Monitor successes and identify opportunities for improvements to supplier diversity, by tracking:
  - The number of MBEs, WBEs and VOBES that DOE requests quotes from monthly.
  - The number of MBEs, WBEs and VOBES that contact DOE quarterly.
  - The number of MBEs, WBEs and VOBES that we do business with annually.

Mark A. Holodick  
Secretary of Education

SIGNATURE: 

**APPROVAL:**

Shavonne H. White  
Director, Office of Supplier Diversity

SIGNATURE: 

**Supplier Diversity Liaison Information:**

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