

Department of Safety and Homeland Security 2023 Supplier Diversity Plan

Background

Governor John Carney signed Executive Order 49 (EO 49) on June 16, 2021 to enhance economic opportunities for Delaware's diverse business community and continue our commitment to supplier diversity initiatives. The EO 49 also requires executive branch agencies to appoint a Supplier Diversity Liaison and develop a supplier diversity plan for achieving respective goals. The deadlines for submission and approval of plans by the Director of the Office of Supplier Diversity (OSD) are as follow:

September 30th to OSD

December 1st to Governor

Our goal for the Supplier Diversity Plan will be to increase awareness and usage throughout our department so we may utilize the contracts offered from minorities, women, veterans, and people with disabilities, and small owned businesses.

Agency/Department Aspirational Goal(s):

The Department of Safety and Homeland Security will implement and revise the current internal contract process. We will have a process that will include the search of contractors on the Supplier Diversity List as a procedure in our process. The Supplier Diversity Section on the Contract Overview Sheet will include a step in which the services/goods being sought have been researched and justified as to the selection of the contractor. The Department of Safety and Homeland Security will partner with GSS, DTI, and Procurement to include the List from OSD as a resource of available vendors to engage in a contract for goods or services. We will educate through trainings the awareness of the Office of Supplier Diversity (OSD) Contractor's List to increase visibility and ensure each search includes contractors on this list. We will identify issues and make suggestions to the OSD for any improvements and report successes with vendors from the Supplier Diversity List as feedback. We will offer evaluations for the selected contractors from the Supplier Diversity List to OSD upon completion of contract. We will commit a representative from Department of Safety and Homeland Security to be on the OSD committee. We will participate in the Governor's Entrepreneurial Conference and Diversity Summit Conference.

Agency/Department Supplier Diversity Action Items:

- Include a procedure in our contract process to research the Supplier Diversity List as an equal opportunity of selection
- Partner with DTI and GSS to ensure usage of the Supplier Diversity List as a suggested vendor when contracting

- Educate and enhance outreach for the awareness of the Supplier Diversity List as possible selections for a contract through trainings and meetings
- Provide feedback through evaluations to OSD for success and suggestions of improvement with vendor selections
- Commit to assist the OSD and provide a committee member from our department
- Train agency Personnel on supplier diversity best practices
- Utilize the forms available on the OSD website for tracking purposes when necessary
- Encourage potential vendors to complete vendor registration through the eSupplier Portal

Nathaniel McQueen Jr.
DSHS, Secretary

SIGNATURE:



APPROVAL:

Shavonne H. White
Director, Office of Supplier Diversity

SIGNATURE:



Supplier Diversity Liaison Information:

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