



CHECKLIST FOR STARTING A Barbershop/Hair Salon in Delaware

**Subject to change/or have additional updates*

1.

CONTACT US

Reach out to the Delaware Division of Small Business. Get connected with your regional business manager.

2.

BUSINESS PLAN

Outline your business model, services offered, and target clientele. Check out Size Up Delaware!

3.

CHOOSE A LOCATION

Select a location with high visibility and customer access. Connect with local municipality (City or Town) to learn more about the location fit out requirements and occupancy use. Connect with planning and zoning as well as fire Marshal.

4.

OBTAIN PERMITS & LICENSES

- Cosmetology License for each stylist
- Obtain a General (State) Business License from the Delaware Division of Revenue. This is required for any business operating in the state and involves an annual fee.
- Town or City business license (requirements and fee may vary)

5.

CONNECT WITH DHSS/DPH

Connect with DHSS/Division of Public Health (DPH) – Health Systems Protection section, to ensure compliance before opening.

6.

SET UP FINANCIALS

Open a business bank account and set up bookkeeping.

7.

MARKETING PLAN

Implement a marketing plan to attract clients.

8.

DESIGN THE SPACE

Create an inviting salon/ barbershop interior.

9.

HIRE STAFF

Recruit licensed barbers and stylists. When hiring staff, comply with labor laws and register for employer taxes.

10.

INSURANCE

Get necessary insurance coverage.

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